

JEFFERSON SCHOOL DISTRICT  
MEASURE J CITIZENS' OVERSIGHT COMMITTEE  
Meeting Minutes  
June 4, 2013

**In Attendance:** Nicole Riley, Raul Salazar, Jennifer Couch, Steve Abercrombie, and Craig Saalwaechter, Committee Members; Peggi Johnson, Committee Member Elect; Superintendent Dana Eaton; CBO Mindy Maxedon; Administrative Asst. Grace Merritt; Ken Podany and Char Yarnall, PJHM Architects; Anthony Continente, RGM Associates.

**1. OPEN SESSION**

- a. Call to order – 10:00 AM by Nicole Riley, Committee Chairperson
- b. Roll Call – Mr. Tumazi and Mr. Lovell were absent
- c. Pledge of Allegiance
- d. MSA (Abercrombie/Saalwaechter) approve the agenda

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Abercrombie, Couch Riley, Saalwaechter, Salazar		Lovell, Tumazi	

**2. PUBLIC HEARING – no comments**

**3. APPROVAL OF March 28, 2013 MINUTES**

MSA (Abercrombie/Saalwaechter) approve the March 28, 2013 minutes

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Abercrombie, Couch Riley, Saalwaechter, Salazar		Lovell, Tumazi	

**4. UPDATE ON MEASURE J PROJECTS AND TIMELINE –** Anthony Continente updated the group regarding the condition of the fields. Grass growth is coming along, but the contractor has been put on notice. A back-up contractor is in place, ready to go, if necessary. The fences should be removed before school starts.

Series B Funding – Dr. Eaton reported that the bonds have been sold and funds should be in our accounts by June 6. The Jefferson rebuild project will need to begin at the end of the 2013-14 school year and an interim campus will be necessary. The plans will be sent to DSA in approximately four weeks and the expected review time is six months. This leaves plenty of time for the bidding process. Current plans/drawings have been added to the district website.

**5. SHARING OF APRIL NEWSLETTER –** The April newsletter was reviewed and ideas for the next edition were provided: updated construction timelines and changes to Monticello and Jefferson grade configuration.

**6. REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS –** There were no new contracts to review.

**7. APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS –** Mindy Maxedon expects to provide near-final Series A financial information at the next meeting. Nicole Riley inquired about the items under Miscellaneous: SWPPP, water resources fee and CEQA. Char Yarnall explained the nature of the expenditures related to the projects.

MSA (Abercrombie/Salazar) approve the expenditure reports for current projects and programs

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
Abercrombie, Couch Riley, Saalwaechter, Salazar		Lovell, Tumazi	

